

# Friends of Starbank Park

## Committee Meeting

### 7.30 pm, Thursday, 6<sup>th</sup> October, Starbank Inn

## Minutes

Present: Graham Buckley (Chair, items 1 and 2)  
Janet McArthur  
Anna Dobie  
Stan Dunlop  
Rhona Else  
Vikki Floyd  
Sandy Logan  
Christine Shepherd  
Alastair Robertson (Item 3 onwards; Chair, Item 3 Onwards)

1. **Apologies:** There were no apologies.
2. **2016 AGM**

- i. Replacement of Chair: Alastair Robertson had informed the Committee of his intention to step down from the Chair of Friends of Starbank Park at the AGM. He had asked Graham Buckley, as Treasurer, to lead discussion in his absence regarding possible future office holders and the composition of the Committee so that proposals can be put to the membership at the AGM. All members of the Committee voiced their thanks to Alastair for his vision and hard work in bringing the Park back from its neglected state to the present position when it is again providing a delightful experience for the increasing number of people who visit on a regular basis.

Nominations for all three office holders: Chair, Secretary, and Treasurer and for members of the Committee are made at the AGM. After a very positive discussion concerning the need to share the workload of the Chair and Secretary, it was agreed that the following would be put forward at the AGM as having the strong support of the Committee:

Chair: Janet McArthur  
Secretary: Christine Shepherd  
Treasurer: Graham Buckley

With regard to the Committee, Sandy Logan indicated that he would be stepping down at the AGM. All the other members of the Committee wished to continue and there was discussion about possible new members. Individuals will be approached to see if they will be willing to be nominated. In addition Anna Dobie and Rhona Else voiced their willingness to take on specific tasks so as to lighten the load on the Secretary and Chair. At that point Alastair joined the meeting and took over the Chair".

- ii. Date of AGM: Alastair will attempt to arrange it on 1 December at Trinity Academy.
3. **Halloween Party:** Janet's note of 26 September summarised most of the arrangements, namely:

*Three Prize categories for Fancy Dress*

- Ages 3-5
- Ages 6-10
- Adult Fancy Dress

The Fancy Dress Parade will only be for Halloween Fancy Dress Competitors.

*Stalls/Tables*

**Tea and coffee and scary Homebaking**

- Christine
- Rhona
- Anna
- Sandy

**Juice, biscuits and children's refreshments**

- Claire Bailey
- Alison Shanks

**Freaky Foods**

- Sally Bollinger and Hazel Morton

**Biscuits & Cake decorating**

- Nicola Haughton & Janine de Marzo

**Craft table - making masks and Halloween Pom Poms etc**

- Jean, Charlotte, Caroline, Kara?

**Halloween Face Painting**

- Katy Murray, Heather Macphie & Tea
- Jill & Nicola F

**Spooky Planting school**

- Stan, Vikki & Neil (pumpkin carving for event?)

**Devils Dip/ Scary Scientist**

- Rit?, Janet

**Information desk, point of contact, first aid, directions etc**

- Alastair, Graham, Lesley, Heather

**Dooking for Apples**

- Sue, June

**Halloween Sales Stall**

- Jill – Jean's pal

**Vintage jeeps**

- Sam Soave

**Chalk drawing**

Just hand out chalks?

**Viv - Halloween poster**

- Information to include:
- Ages 3-10

Saturday 29th October 3-5pm  
Suggested donation £2.50

**Setting up from 12 noon on 29th October.**

**Other Arrangements:**

- Christine will ask whether we can borrow the Wardie Church Tables. If so, Graham will arrange with Christine to bring them to the park in his trailer.
  - Alastair will contact Trevor Garlick about borrowing the Wardie Church PA System.
  - Alastair/Graham will check insurance.
  - Alastair and Janet and others will prepare signs as needed.
  - Janet will purchase compost for bulb planting as required.
  - Janet will arrange for the poster to be finalised and printed. Alastair and Janet will distribute this locally. They will also publicise the event on Facebook, Twitter and the web page. Janet will get the party listed on Edinburgh events web sites. Alastair will e-mail members at least twice.
  - Janet will ask Allan Jackson, Stan will ask Christine Saddler and Alastair will ask Jean Haigh be Fancy Dress judges.
  - Alastair will prepare a risk assessment.
4. **Minutes:** Given the time, the discussion of minutes was deferred until the next meeting.
5. **AOB:**
- i. Stan and Alastair will go to the It's Your Neighbourhood Meeting on 26 October. Alastair will write.
  - ii. It was decided against having a Christmas Tree. Last year's experiment did not work well.
  - iii. Alastair will nominate Starbank Park for UK's Best Park. He will circulate a proposed text amongst Committee members for comment by 8 October with comments to be returned by 12 October.
  - iv. Alastair will complete the drafting of notices for each fairy story in the Nature Trail. These will be sent to Committee Members for comment by 8 October, with comments to be received by 12 October. Alastair will arrange for these to be printed and laminated by 19 October and Graham will prepare stands.
  - v. TCV are running a project on community composting – Bring a Bag Load – and have asked us if we will join in. Alastair will write to TCV offering help and explaining what we do in relation to composting.
6. **Next Meeting:** 17 November, subject to confirmation with Christine.